

WORKPLACE **ESL** TRAINING



Provided by Santa Monica College **FREE OF COST** ESL TRAINING

For a limited time, Santa Monica College is providing free of cost, highly customized, English as a Second Language (ESL) training to the employees of Los Angeles-based businesses at their company's site.



PREPARE EMPLOYEES TO EFFECTIVELY COMMUNICATE AT WORK

CUSTOMIZED TRAINING

Build employee listening and speaking skills, increase confidence, and set your workers up for success. By helping them to develop critical language skills workers will better understand the key aspects of their work environment and more subtle aspects of its culture.

This "learner-centered" communications training is designed to empower teams, help them to accomplish business goals, and ultimately boost not only productivity and efficiency but employee morale as well.

INDUSTRY SPECIFIC

Instruction will focus on job specific terminology to meet a wide range of industry standards including:

- Restaurant/food service and hospitality
- Construction
- Distribution and warehousing
- Manufacturing
- Healthcare
- Office
- Services

Please inquire about your needs as programs can be customized to meet your specific business goals.

CORE CURRICULUM

We offer a core curriculum of classes that are available for durations from 1 to 3 days to meet your needs and goals:

- General Workplace ESL
- Workplace Communication Skills
- Job-Specific Terminology
- Upgrading and Training
- Customer Service
- Professionalism and Attitude
- Continuous Improvement

MORE INFO:

Contact:

- Sasha King, Workforce & Economic Development
- (direct) 310.570.0636
- (office) 310.434.4199
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ELIGIBILITY:

- Employers must have CEAN (CA Employer Account Number)
- Minimum of 18 W-2 employees per class (may combine with other companies)
- Minimum of 8 hours of training required

Provided by:

